

# Kendrick Lakes Elementary School PTA Financial Request Form



**Date:** 11/15/2021

**Requested By:** Joshua Craver-DeCredico

**Classroom/Grade/Program:** PBIS Program

## I. BACKGROUND

Basic Information	
What are you requesting? And what is the cost?	Funds for the PBIS program at KLES- DIVE Store and class prizes \$600.00
Please describe the reason for your request for funds. What is the problem that you're trying to solve?	The purpose of the request is around the DIVE store and prizes for the students. Right now the DIVE is closed due to the lack of prizes. Once we get this funding, it will last the rest of the school year.  The DIVE store is a major player in our PBIS program.
What are your goals with these funds? How does this goal align with the school's mission statement? And what are the impacts to students and the school if the funds are granted?	To purchase items for the DIVE store and other PBIS programs. Our PBIS program was developed with our vision and mission statement in mind and aligns with the principal's philosophy.  The impact on ALL students is very beneficial due to the nature of the program needing funding.
Will these funds impact the entire school, a specific class/grade level, and/or staff and students?	The fund will have a direct impact on ALL students by providing prizes for students for our PBIS program.
What alternatives, including cost, have been considered if the funds are not provided? Or if funds granted are less than the original request?	If funds are not provided, we will have to ask the community for donations. Our cultural team and school leadership will then have to look at how to support the PBIS program at KLES.
Is there a deadline to receive the funds? What is the timeline to implement the project after funds are received? And will you need volunteers to help with the project?	There is no deadline to receive these funds. The timeline to implement the projects would be immediately. Classes have already shown interest in using the Spheros again and the Osmos could be used in lessons as soon as possible. No volunteers are needed.

**Approval by Principal Sarah Roberts required before moving to next step**

APPROVED VIA EMAIL

Principal Sarah Roberts Signature (approval via email note accepted)

Date

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## II. PTA MEMBERSHIP VOTE FOR APPROVAL

All funds requests will be presented at an upcoming PTA general membership meeting (typically the 3<sup>rd</sup> Tuesday of the month – September through May).

Please submit your fund request to the PTA (directly to an executive board member, emailed to [klespta@gmail.com](mailto:klespta@gmail.com), or drop off in the PTA mailbox in the school) no later than two weeks before the upcoming PTA general membership meeting. The PTA executive board will review the request, and if approved, move forward with presenting it to the PTA general membership to vote on approving the funds. You will be requested to present your request and answer any questions from membership at that meeting and before the vote. If approved, the PTA executive board will work with you on the timeline to provide the funds.

Date Provided to PTA Executive Board:

Date Presented to PTA General Membership:

PTA Vote Details:

Approved/Denied/Follow-Up Requested:

Additional Notes/Comments: