



KLES PTA General Meeting Minutes – February 18, 2014
6:30pm – 7:30pm
Kendrick Lakes Elementary School Library

Attendance: Andrea Guaardo, Mike Ferrigno, Will Donofrio, Katherine Rickard, Clare Johnson, Jen Granbery, Darcy Wood, Karol Steeves, Kelly Collins, Pam Krotz, Tori Rommel, Paula Aguilar, Danielle Johns Preston, Daniel Hutchings, Molly Snyder, Dave Singh

1. Welcome & Introductions (Molly Snyder, President, 5 minutes) – meeting was called to order at 6:40pm. Introduction of general members and board of directors was made.
2. Meeting minute approval (Andrea Guajardo, Secretary, 3minutes)
Vote: a motion was made to approve meeting minutes from the January general membership board meeting, the motion was seconded, and the motion passed unanimously.
3. Financial Report (Molly Snyder for Rachael Flynn, Treasurer, 5 minutes) – was reviewed. Please see attached budget from February 2014. Principal Dave Singh updated the group that full laptops were ordered and shipped. Kendrick Lakes Elementary School (KLES) now has three (3) full laptop carts.
4. Fundraising (Dan Hutchings, Vice-President, 10 minutes)
 - A. King Soopers Cards (Lynette Huntley) – half-day kindergarten parents are now aware of the program as well.
 - B. Love your school in February 2014 (Dan Hutchings) – a report was given that KLES PTA is at 7% of goal at \$360. Forms went out Thursday prior to Valentine's Day. There is an online form letter that members can utilize. KLES PTA emailed the entire school. There was an automated phone call to remind school about the fundraiser. KLES PTA will utilize the funds raised in this campaign for after school activities. A reminder was given by Principal Dave Singh that all vendors need to utilize a building use form.
5. Community Events (10 minutes)
 - A. Skate City (Molly Snyder for Rachael Flynn) –will be on 2.26 the half-day. KLES PTA still needs volunteers. Permission slips are due 2.21 and only 1st-6th graders will be allowed to ride the bus. All children are welcome to attend.



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6. Old Business (10 minutes)

- A. Nominating Committee (Molly Snyder) – Beth Zange-Sellers is interested in Treasurer, Andrea Guajardo is interested in Secretary. All interested members can email Molly Snyder at madalyn830@yahoo.com.
- B. Vision Committee (Molly Snyder) – the members of the committee were introduced during accountability meeting.

7. New Business, Comments, Concerns, Questions (10 minutes) – there is not a sense of urgency with changing the PTA meeting time until the fall of 2014. KLES PTA will focus on local business memberships such as Tequila's. KLES PTA also needs monthly 18 year-old or older volunteers for babysitting. TCAP begins for 3rd graders on March 3rd- 14th. Please make sure children have a good night's sleep and proper nutrition. Also, please be aware of what is happening in the district.

8. Principal's Address (Dave Singh, 10 minutes) - please see attached presentation.

A motion was made to adjourn at 7:35pm, the motion was seconded, and the motion passed unanimously.

For questions regarding these meeting minutes please email Andrea Guajardo, klespta@gmail.com.

Respectfully remitted,

Andrea T. Guajardo, KLES PTA Secretary

**KENDRICK LAKES ELEMENTARY PTA
BUDGET 2013 -- 2014**

	2013 - 2014 Budget	2013 - 2014 Year- to-Date	Difference	Notes
BALANCE ON HAND from previous year		\$16,015.66		
INCOME				
Fundraising Income				
Dolphin Dash	\$7,052.75	\$7,052.75	\$0.00	Actual
King Soopers Gift Cards	\$7,200.00	\$4,721.93	\$2,478.07	
Love Your School (FEB)	\$5,000.00	\$0.00	\$5,000.00	
Total Fundraising Income	\$19,252.75	\$11,774.68	\$7,478.07	
Membership Income				
Regular Memberships	\$1,400.00	\$1,210.00	\$190.00	
Business Memberships	\$60.00	\$0.00	\$60.00	
Staff Memberships	\$250.00	\$220.00	\$30.00	
Total Membership Income	\$1,710.00	\$1,430.00	\$280.00	
Program Income				
Family Movie Night	\$787.97	\$787.97	\$0.00	Actual
Restaurant Nights	\$1,000.00	\$666.34	\$333.66	
Father Daughter Dance	\$700.00	\$790.00	(\$90.00)	
Mother Son Bowling	\$400.00	\$550.00	(\$150.00)	
Science Fair Sponsorships	\$1,500.00	\$0.00	\$1,500.00	
Total Program Income	\$4,387.97	\$2,794.31	\$1,593.66	
Other Income				
Logo Wear	\$1,500.00	\$1,060.00	\$440.00	
Yearbook	\$100.00	\$100.00	\$0.00	
Total Other Income	\$1,600.00	\$1,160.00	\$440.00	
TOTAL INCOME	\$25,391.72	\$16,039.99	\$9,392.73	
EXPENSES				
Fundraising Expenses				
Dolphin Dash	\$1,575.76	\$1,575.76	\$0.00	Actual
King Soopers Gift Cards	\$250.00	\$250.00	\$0.00	
Love Your School	\$0.00	\$0.00	\$0.00	
Total Fundraising Expenses	\$1,825.76	\$1,825.76	\$0.00	
Membership Expenses				
Regular Memberships	\$750.00	\$750.00	\$0.00	
Business Memberships	\$0.00	\$0.00	\$0.00	
Staff Memberships	\$137.50	\$137.50	\$0.00	
Total Membership Expenses	\$887.50	\$887.50	\$0.00	
Program Expenses				
Major Events				
Family Movie Night	\$2,278.86	\$2,278.86	\$0.00	Actual
Restaurant Nights	\$0.00	\$0.00	\$0.00	
Father Daughter Dance	\$1,100.00	\$955.97	\$144.03	
Mother Son Bowling	\$1,100.00	\$340.00	\$760.00	
Science Fair	\$3,000.00	\$0.00	\$3,000.00	
Subtotal Major Event Expenses	\$7,478.86	\$3,574.83	\$3,904.03	
Academics				
Science Fair	\$3,000.00	\$0.00	\$3,000.00	
Author Visit	\$800.00	\$800.00	\$0.00	
Spelling Bee	\$120.00	\$120.00	\$0.00	Actual
Summer Reading Program	\$296.27	\$296.27	\$0.00	Actual

**KENDRICK LAKES ELEMENTARY PTA
BUDGET 2013 -- 2014**

	2013 - 2014 Budget	2013 - 2014 Year- to-Date	Difference	Notes
Sixth Grade Continuation	\$100.00	\$0.00	\$100.00	
Outdoor Lab	\$600.00	\$0.00	\$600.00	
Field Trip Scholarships	\$100.00	\$0.00	\$100.00	
Subtotal Academics Expenses	\$5,016.27	\$1,216.27	\$3,800.00	
Excel - Cash for Teachers				
Preschool through 6th grade	\$5,500.00	\$1,074.13	\$4,425.87	
Specials	\$900.00	\$0.00	\$900.00	
Special Education	\$600.00	\$0.00	\$600.00	
Library	\$300.00	\$0.00	\$300.00	
Subtotal Excel Expenses	\$7,300.00	\$1,074.13	\$6,225.87	
Other Program Expenses				
Balls for Recess	\$500.00	\$0.00	\$500.00	
Computer Cart Donation	\$3,500.00	\$3,500.00		
Community Breakfasts	\$1,200.00	\$377.97	\$822.03	
Convention	\$1,000.00	\$0.00	\$1,000.00	
Field Day	\$800.00	\$0.00	\$800.00	
Intramurals	\$200.00	\$0.00	\$200.00	
Recognition - Donors	\$500.00	\$0.00	\$500.00	
Recognition - Volunteers	\$500.00	\$0.00	\$500.00	
Reflections	\$117.91	\$117.91	\$0.00	Actual
Staff/Teacher Appreciation	\$1,900.00	\$510.36	\$1,389.64	Budget Increased
Top Dolphin	\$200.00	\$0.00	\$200.00	
Subtotal Other Expenses	\$10,417.91	\$4,506.24	\$5,911.67	
Total Program Expenses	\$30,213.04	\$10,371.47	\$19,841.57	
Operating Expenses				
AIM Insurance	\$165.00	\$165.00	\$0.00	Actual
Copies	\$1,400.00	\$237.25	\$1,162.75	
Postage	\$100.00	\$7.41	\$92.59	
PTA Meetings				
Child Care	\$750.00	\$335.00	\$415.00	Decrease this??
Food	\$1,250.00	\$124.92	\$1,125.08	
Tax Preparation/Audit	\$2,000.00	\$0.00	\$2,000.00	Decrease this??
Website	\$134.87	\$134.87	\$0.00	Actual
Gifts (retirement, wedding, baby showers)	\$300.00	\$50.00	\$250.00	Expense from 12-13
Office Supplies	\$100.00	\$118.23	(\$18.23)	
Total Operating Expenses	\$6,199.87	\$1,172.68	\$5,027.19	
TOTAL EXPENSES	\$39,126.17	\$14,257.41	\$24,868.76	
TOTAL INCOME VERSUS EXPENSES	(\$13,734.45)	\$1,782.58	(\$15,476.03)	

KLES Accountability/PTA

Feb. 18



Agenda

Agenda

- KLES projected student numbers for 2014-2015 (number of classrooms, number of students per classroom, number of teachers in school)
- Instructional rounds (Mr. Singh and Achievement Director Brady Stroup evaluate our teachers and provide them feedback)
- Vision Committee for post international baccalaureate KLES:
- Showcase 6th grade teacher Denise Keith and how she works her magic

Projected 2014/15 Staff allocation

2014/15			
Grade	FTE	Projected # per class	# on Wait List
Full Kdy	1	25	16
1/2 Day Kdy	0.5	20	16
1st GenEd	1	22	12
1st GenEd	1	22	
2nd Gen Ed	1	21	2
2nd Gen Ed	1	21	
3rd Gen Ed	1	27	5
3rd Gen Ed	1	27	
4th Gen Ed	1	32	1
5th Gen Ed	1	24	2
5th Gen Ed	1	23	
6th Gen Ed	1	33	3
1/2 GT Combo	1	5 (1st) 19 (2nd)	
3rd GT	1	20	
4th GT	1	28	
5th GT	1	27	
6th GT	1	14	
	Total FTE: 16/16.5	410	

Temporary Positions>>>>On-going Positions

- Full Day Kindergarten
- 4th Grade Gen Ed
- 1st Grade Gen Ed

In Process !

- Staffing in process
- Dis-placed teachers in process

Instructional Rounds



Vision Group

- Cindy Lesser, Colby Hansen, Nancy Elliot, Mike Ferrigno, Charlie Lorenzen, Robin McDonald, Lyn Westergard, Dave Singh, Julia Brunner, Christoph Weise, Carolyn Foss, Julianna Garcia-Hermosillo, and Pam Krotz.

Next Steps.



6th grade Showcase

